

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
SIMON KUZNETS KHARKIV NATIONAL UNIVERSITY OF ECONOMICS

Syllabus
of the academic discipline
"SOCIAL DEVELOPMENT"
for students of speciality
8.15010008 "Public Administration"
of all forms of study

Kharkiv
S. Kuznets KhNUE
2016

Затверджено на засіданні кафедри державного управління, публічного адміністрування та регіональної економіки.
Протокол № 11 від 30.03.2016 р.

Самостійне електронне текстове мережеве видання

Compiled by M. Gruzd

Syllabus of the academic discipline "Social Development" for S 98 students of speciality 8.15010008 "Public Administration" of all forms of study : [Electronic edition] / compiled by M. Gruzd. – Kharkiv : S. Kuznets KhNUE, 2016. – 49 p. (English)

The thematic plan of the academic discipline and its contents are given according to the modules and themes. Plans of lectures, practical studies and seminars, materials aiming to consolidate knowledge (tasks for independent work, control questions), criteria for evaluation of students' knowledge and professional competences which a student should have after studying the academic discipline are suggested.

Recommended for students of speciality 8.15010008 "Public Administration" of all forms of study.

Introduction

Public awareness of the human life value, the importance of full and harmonious development of every person, its physical, moral and spiritual abilities and the need to create conditions for the fulfillment of human potential require an objective and timely identification of key strategic directions and priorities of social development of Ukraine from science and executive authorities.

Social priorities should be identified in all areas of modern transformations, including innovation and investment processes, structural and institutional changes, modern policy of regional development.

While studying this academic discipline the students are given the following tasks: studying the theory of social development; familiarization with modern trends and priorities of social development, social and humanitarian areas of Ukraine's policy; obtaining a holistic view of domestic and foreign research in social processes; formation of professional competences in the analysis of social problems and development of solutions.

The academic discipline "Social Development" ranks an important place in the educational process as it provides methodological, and methodical knowledge, helps to form practical skills in the analysis, evaluation and development of socio-economic measures. It is connected with such subjects as "Human Resources", "Labor Economics and Labor Relations", "Personnel Management", "Regional Economy", "Labor Market", "National Economy", "Business Economics", "Sociology", "Conflict Management", "Planning of the Territory", "State Regulation of the Economy and Economic Policy".

The academic discipline "Social Development" is a compulsory one and is taught according to the curriculum of Master's academic degree of speciality 8.15010008 "Public Administration" for full-time and distance learning students.

1. Description of the academic discipline

Names of indicators	Subject area, training direction, educational degree	Academic discipline features	
		full-time learning	distance learning
The number of credits: 5	Subject area 1501 "State Administration"	Compulsory	
2 thematic modules	Speciality 8.15010008 "Public Administration"	Academic year	
		1st	1st
Semesters			
2nd		1st	
Total number of hours: 150	Academic degree: master	Lectures	
Hours per week for the full- time learning: 3 class hours; 14 hours for individual work		16 hours	20 hours
		Practical and seminar studies	
		24 hours	16 hours
		Independent work	
		110 hours	114 hours
		Assessment	
		examination	
4 hours	4 hours		

The ratio of class hours to independent work is:

36 % for full time of study;

36 % for distance learning respectively.

2. The goal and the tasks of the academic discipline

The **goal** of teaching the academic discipline "Social Development" is to develop knowledge and skills in theoretical and practical foundations of social development at the regional and state level, the current state of social policy and social protection.

To achieve the goal the following **tasks** are set:

mastering basic principles of social development and the ability to determine social development priorities using instruments of state regulation and adhering the social justice;

acquiring skills of independent analysis to evaluate the system of social and class relations rationally and critically, to effectively use the tools of social interaction regulation;

creating the ability to determine the factors of human development and to analyze the basic social indicators;

creating competence for planning, development, measuring the effectiveness of social development policy to improve the level and quality of life;

learning to use national consciousness advantages and to select specific means and tools for proper implementation of humanitarian policies;

forming the ability to identify the optimal ways and directions of social structures' organizational development by creating the appropriate market legislation;

implementing social diagnosis through the use of socio-economic indicators of social development and analysis of the income level stratification of population;

forming social monitoring exercise to diagnose social development and formation of preconditions of demographic development.

The object of the academic discipline is the socio-cultural and humanitarian processes and phenomena in the state and regions' social sphere.

The subject of the academic discipline is learning the main and applied principles of implementing the system of laws and rules that regulate functioning of the organizational-administrative mechanism of social development.

The study of this discipline starts after mastering the most part of academic disciplines and professional humanitarian cycles. The theoretical and methodological base for the study of this academic discipline are such subjects as: "Sociology of Labor," "Conflict Management", "State and Regional Governance", "Development Planning", "Regional Social and Economic Policy", "National Economy", "Planning of the Territory", "State Regulation of the Economy". In turn, the knowledge of this academic discipline ensures successful mastering of such disciplines as: "Territorial Governance under Reforms", "Communications in Public Administration", "Law, Constitution and Governance" as well as participation in trainings and writing Master's thesis.

When studying the academic discipline, students acquire the necessary knowledge during lectures and practical classes. The most difficult points are raised and discussed during seminars.

Also of great importance in the study and consolidation of knowledge is the independent work of students. All kinds of activities are designed according to the credit-modular system.

Having learnt the academic discipline a student should

know:

the methodology and main indicators of research problems in social development;

the structure of social interactions and types of behavior, their characterization;

the basic institutions and mechanisms for the implementation of the state policy of social development;

the essence, principles, objects, subjects and tools of the government social policy and its components: cultural and humanitarian policies;

the features of interethnic interaction in the implementation of the humanitarian policy using humanitarian audits and implementation of state programs in the humanitarian sphere;

the theoretical aspects and the main components of the state social policy implementation in the country;

the methodological basis of calculation of main macroeconomic indicators of quality and level of life of the population used for social development diagnostics;

the essence of human development;

the methodology and tools of analysis of welfare components;

the models of population stratification by the income level;

the nature and principles of the common humanitarian space in the state;

the living standards and economic inequality and the affected factors;

the order of social monitoring and carrying out social expert examination;

the methodology and tools of main indicators of monitoring social development using different methods of evaluation;

be able to:

explore trends in the social development by using tools of macroeconomic analysis;

use general scientific methods to study social inequalities, understand the preconditions of social and class relations and make public policy of distribution;

justify the criteria for evaluating the effectiveness of social structures;

analyze the consequences of managerial decisions on the implementation of any component of social policy in the country;

calculate basic social indicators and use their economic substance for the effective state regulation of social development;

identify the basic indicators to characterize the social stratification in the state, and use them in the state regulation for implementation of social policies; determine socially oriented management, mechanisms of formation and implementation of social policies;

determine the index of human development using various methods;

analyze direct and inverse relationship of social institutions in the society;
 apply a variety of methods to diagnose social development in the research;
 characterize trends of social development and social security of the population;

draw conclusions on the state social sector, reserves and determine prospects for their development.

The process of teaching focuses on a student's acquisition of professional competences listed in Table 2.1 and Annex A.

Table 2.1

Professional competences that students acquire while studying the academic discipline

Competence code	Competence name	Competence constituents
SD* 1	Effective mechanism of socially oriented state governance used at the country and regions' level	The ability to understand the social development peculiarities and define social development priorities using state regulation instruments adhering social justice
		The ability to rationally and critically analyze and evaluate the socio-class relation system. Formation of skills in the use of the tools of effective regulation of social interaction
		The ability to identify factors that affect the human development and analyze main social indicators
		The ability to ground, plan and evaluate the effectiveness of state policy of social development and improve the level and quality of life
		The ability to use advantages of national consciousness and choose the specific means and instruments for proper implementation of humanitarian policy
		The ability to identify the optimal ways and directions of the organizational development of social structures by creating the appropriate legislation
SD* 2	Substantiate the diagnosis directions of social development using the mechanism of social policy	The ability to carry out the social diagnosis through the use of socio-economic indicators of social development. The ability to analyze the processes of the income level stratification of the population
		The ability to carry out social monitoring to examine social development and formation of preconditions for demographic development

* Social development

3. The contents of the academic discipline

Content module 1

The theoretical and methodological foundations of social development

Theme 1. The subject, method and tasks of the academic discipline

1.1. The subject of the discipline and the basic concepts.

The difference between social development and social policy. Defining the main subject of social development. The structure of social development. The problem of sustainable development.

1.2. The objectives and methodology of the academic discipline "Social Development".

The basic tasks of the discipline "Social Development". The place of social development in the structure of economic disciplines. The components of the quality of life. Social justice and efficiency. State regulation instruments of social development. State regulation methods of social development. Basic characteristics of methods using social development analysis.

1.3. Classification of the criteria of social development.

The level of society's human development. The rise and depletion of needs. Social justice as a universal value of social policy. Social development of society as a progressive trend. Strategic directions of social development.

1.4. Social policy as a basic component of social development.

The essence of the welfare state and its main features. The social policy role in the welfare state development. Conditions of social policy. The main directions and priorities of social policy. The basic principles of social policy implementation. Development level of the modern social complex.

1.5. The subjects, instruments and mechanisms and of social policy.

The subjects of social policy. The place of political parties in the system of social policy. Public organizations as a subject of social policy. Social policy mechanisms and social policy instruments. Social policy models.

Theme 2. Modernization of social relations

2.1. The main levels of research into social relations.

Social interaction and its types. The types of behavior. Various types of social relations.

2.2. Social policy in the sphere of social relations.

Social policy in the sphere of social and class relations. Social and labor relations as an object of social policy. Features of the social policy of demographic relations. Types and functions of social institutions.

2.3. Socio-economic distribution and social inequality.

The social division of labor and social structure. The essence of social inequality. The main factors affecting social inequality. The views of some scholars on social inequality. Problems of social policy in Ukraine.

Theme 3. Theoretical and methodological approaches to social development analysis

3.1. Social indicators.

Basic social indicators: GDP per capita, living wage, minimum wage. Nominal and real wages. The problem of unemployment in Ukraine.

3.2. The social structure analysis of the modern Ukrainian society.

The historical development process of the social structure. Theories and concepts of the social structure. The elements of the social structure. The components of the social structure.

3.3. Regions' human development analysis of Ukraine based on domestic and international procedures.

The essence of the human development. The indicators considered in the calculation of the human development index. The calculation method of the human development index. Indicators characterizing the human development index.

Theme 4. Social development state policy

4.1. Social protection state policy.

Social protection and social security. State social standards and norms. Social insurance as a mechanism of social policy implementation. Social assistance and social services. Reforming the national pension system.

4.2. Culture state policy.

The position of state cultural policy in the social relations transformation. The legal principles of regulatory policy and functioning of the cultural sphere in Ukraine. The institutional structure of the state cultural policy and financial base of implementation in Ukraine.

4.3. Health care public policy.

Health care state policy in Ukraine. The health system structure. The historical experience and modern health state care reform in Ukraine.

Theme 5. Problems of formation of the Ukrainian common humanitarian space

5.1. Human development and social policy.

The essence of human development. Priorities of human development and prospects of the humanitarian policy. Humanitarian audit and implementation of state humanitarian programs.

5.2. Formation of national consciousness.

The phenomenon of Ukrainian identity. The concept of the ethnic interaction. Common past – common future. The spiritual unity of the multi-religious country. The impact of the media on the formation of national consciousness.

5.3. Models of the interethnic Ukrainian society.

Theoretical and methodological approaches to ethnic interaction. Inter-ethnic interaction as an example of a multiethnic city. Interethnic interaction models in a multiethnic city.

Theme 6. Organizational development of social structures

6.1. Levels and types of social structure.

The concept of social structure. The levels of social structure. Basic types and elements of social structure. Social groups. Studying social structure problems.

6.2. Social structure institutional transformation and organizational development.

Legal institutions and creation of market regulations. Transformation of the property relations (denationalization and privatization). The system of government (administrative reform). The social partnership institute and social control of economic and financial activities.

Content module 2

Diagnosis of social development

Theme 7. Theoretical foundations of social development diagnosis

7.1. Social diagnosis as a necessary element of the mechanism of social policy evaluation.

The concept of the social diagnosis. The criteria of social diagnosis. Social development indicators. Diagnostic process structure. Regional social

policy mechanism. Socially oriented government. The demographic development. Material welfare characteristics. Social disadvantage.

7.2. The functions of the social development diagnostics in the state system.

The essence of the governance mechanism. The mechanism of public administration implementation. The basic functions of the social development diagnostics.

7.3. Social development international indicators considered in the calculation of social diagnosis.

Socioeconomic indicators of social development. The human development index. The index of human poverty. The index of trouble. The overall indicator of socioeconomic development of population. The index of welfare. Analysis of the population income level stratification processes.

Theme 8. The regional social development diagnostics methods in public administration

8.1. Social monitoring as a basic form of social diagnosis.

The information base of the social development evaluation. Social monitoring. Social examination. Demographic development.

8.2. The method of testing the regional social development.

Social development indicators. The average life expectancy. Material welfare of population. The terms of proper education. The integral index of social development.

4. The structure of the academic discipline

From the beginning of studying the academic discipline every student ought to be acquainted with the curriculum and methods of conducting studies, with the form, content and extent of every module, and also with all types of control and methods of assessment of professional competences.

The process of learning consists in consecutive and detailed working on the educational modules. The educational module is a relatively independent block of a discipline which logically combines several elements of the academic discipline by the content and relationships.

The plan of themes of the discipline includes two modules (Table 4.1).

Table 4.1

The structure of the test credit of the academic discipline

Theme	Hours									
	full-time learning					distance learning				
	total	including				total	including			
		lectures	practical, seminar studies	assessment	independent work		lectures	practical, seminar studies	assessment	independent work
Content module 1. The theoretical and methodological foundations of social development										
<i>Theme 1. The subject, method and tasks of the academic discipline</i>	14	1	2	–	11	16	2	1	–	13
<i>Theme 2. Modernization of social relations</i>	15	1	2	–	12	16	2	1	–	13
<i>Theme 3. Theoretical and methodological approaches to social development analysis</i>	15	1	2	–	12	15	2	1	–	12
<i>Theme 4. Social development state policy</i>	15	1	2	–	12	15	2	1	–	12
<i>Theme 5. Problems of formation of the Ukrainian common humanitarian space</i>	15	2	2	–	11	16	2	2	–	12
<i>Theme 6. Organizational development of social structures</i>	16	2	2	–	12	16	2	2	–	12
Total hours for Module 1	90	8	12	–	70	94	12	8	–	74
Content module 2. Diagnosis of social development										
<i>Theme 7. Theoretical foundations of social development diagnosis</i>	23	4	6	–	13	21	4	4	–	13
<i>Theme 8. The regional social development diagnostics methods in public administration</i>	23	4	6	–	13	21	4	4	–	13
Total hours for Module 2	46	8	12	–	26	42	8	8	–	26
<i>Preparation for the exam</i>	10	–	–	–	10	10	–	–	–	10
<i>Exam consultation</i>	2	–	–	2	–	2	–	–	2	–
<i>Exam</i>	2	–	–	2	–	2	–	–	2	–
Sum total	150	16	24	4	106	150	20	16	4	110

5. The plan of seminars

A seminar study is the form of lesson at which the teacher organises a discussion on previously chosen topics for which students prepare theses or reports. The teacher evaluates students' presentations and reports covering the points set (Table 5.1), their speeches, activity in discussions, abilities to form and assert their own positions and so on during every seminar.

Final marks for every seminar are put in the register. Seminar marks are taken into account when accumulating the final score of this discipline.

6. The plan of practical studies

A practical study is the form of lesson during which the teacher organises a detailed consideration of certain theoretical fundamentals of the academic discipline and forms abilities and skills in practical application of them through carrying out individual tasks offered to students.

A practical study is carried out with the help of preliminary prepared methodical materials – tests for assessment of the theoretical knowledge, a set of practical problems of various levels of sophistication. A practical lesson includes the preliminary control of students' knowledge, abilities and skills, raising a general point by the teacher and discussing it with the participation of students, solving and estimation of control problems (Table 5.1).

Table 5.1

The list of seminar themes and practical studies

Theme	The list of themes for seminar studies	Hours	Recommended reading
1	2	3	4
Content module 1. The theoretical and methodological foundations of social development			
<i>Theme 1. The subject, method and tasks of the academic discipline</i>	<p><i>The topic of the seminar</i> "The subject, method and tasks of the academic discipline":</p> <ol style="list-style-type: none"> 1. The subject of the discipline and the basic concepts of the academic discipline. 2. The objectives of the academic discipline "Social Development". 3. The place and role of science in the system of economic sciences. 4. The methodology of the academic discipline "Social Development". <p><i>A seminar-discussion</i> on the theme "Ways to achieve international social development indicators".</p> <p><i>A problem lecture</i> on the theme "Society macroeconomic balance".</p> <p><i>Working in small groups</i> on the theme "The social services restructuring network"</p>	2	<p>Main: [1 – 4; 8 – 10].</p> <p>Additional: [11 – 18; 24 – 27]</p>
<i>Theme 2. Modernization of social relations</i>	<p><i>The topic of the seminar</i> "Modernization of social relations":</p> <ol style="list-style-type: none"> 1. Socio-labor relations as an object of social policy. 2. Types social institutions. 3. Functions of social institutions. 4. The main factors affecting social inequality. <p><i>A problem lecture</i> on the theme "Strategic steps of the government policy as to the middle class formation".</p> <p><i>A seminar-discussion</i> on the theme "Ways of reforming the labor market".</p> <p><i>Task 1. Analysis of the demographic situation in Ukraine</i></p>	2	<p>Main: [2; 3; 7 – 9].</p> <p>Additional: [11; 16 – 19; 22, 24 – 27]</p>
<i>Theme 3. Theoretical and methodological approaches to social development analysis</i>	<p><i>The topic of the seminar</i> "The theoretical and methodological approaches to the social development analysis":</p> <ol style="list-style-type: none"> 1. Main social indicators. 2. Human development indicators. <p><i>A seminar</i> on the theme "Ways of overcoming poverty in Ukraine".</p> <p><i>A problem lecture</i> on the theme "The effectiveness of the education system".</p> <p><i>Task 2. Analysis of the regions' human development</i></p>	2	<p>Main: [1; 2; 5; 6; 9].</p> <p>Additional: [18; 21; 23; 26]</p>

Table 5.1 (continuation)

1	2	3	4
<p><i>Theme 4. Social development state policy</i></p>	<p><i>The topic of the seminar "Social development state policy":</i></p> <ol style="list-style-type: none"> 1. Social assistance and social services. 2. The state cultural policy. 3. The state health care in Ukraine. <p><i>Working in small groups</i> on the theme "The place of public organizations in the social security system development".</p> <p><i>A problem lecture</i> on the theme "A strategic block of formatting and implementing cultural policy".</p> <p><i>A seminar-discussion</i> on the theme "Priority directions of the Ukrainian cultural development"</p>	2	<p>Main: [1 – 3; 8 – 10].</p> <p>Additional: [13; 15; 16; 18; 24; 26 – 27]</p>
<p><i>Theme 5. Problems of formation of the Ukrainian common humanitarian space</i></p>	<p><i>The topic of the seminar "Problems of formation of the Ukrainian common humanitarian space":</i></p> <ol style="list-style-type: none"> 1. The human development and social policy. 2. The national consciousness. 3. Interethnic interaction. <p><i>A seminar-discussion</i> on the theme "Ukrainian priorities of human development".</p> <p><i>A problem lecture</i> on the theme "Engaging citizens in the achievement of the objectives of public administration".</p> <p><i>Working in small groups</i> on the theme "The aim of self-realization or actualization"</p>	2	<p>Main: [1; 2; 7; 8 – 10].</p> <p>Additional: [11; 13 – 17; 20; 24; 25; 27]</p>
<p><i>Theme 6. Organizational development of social structures</i></p>	<p><i>The topic of the seminar "Organizational development of social structures":</i></p> <ol style="list-style-type: none"> 1. Types of social structures. 2. Organizational development of social structures. <p><i>A seminar-discussion</i> on the theme "Advantages and disadvantages of social partnership".</p> <p><i>A problem lecture</i> on the theme "Administrative reform in Ukraine"</p>	2	<p>Main: [7 – 10].</p> <p>Additional: [13; 16; 18; 24; 26 – 28]</p>

Table 3 (the end)

1	2	3	4
Content module 2. Diagnosis of social development			
<p><i>Theme 7. Theoretical foundations of social development diagnosis</i></p>	<p><i>The topic of the seminar "Theoretical foundations of social development diagnosis":</i></p> <ol style="list-style-type: none"> 1. The mechanism of the government social policy evaluation. 2. Social development diagnosis: concept and function. 3. Social development international indicators. <p><i>A seminar-discussion on the theme "Financing human development".</i></p> <p><i>A case study on the theme "Prospects of dynamics and scripting society development".</i></p> <p><i>Working in small groups on the theme "Information base of formation, realization and adjustment of regional social development".</i></p> <p><i>Working in small groups on the theme "Evaluation of public authorities' structures".</i></p> <p><i>Task 3. Analysis of the welfare.</i></p> <p><i>Task 4. Analysis of the minimum consumer budget.</i></p> <p><i>Task 5. Analysis of the population living conditions and the level of health.</i></p> <p><i>A case study on the theme "Political decisions necessary for balance and a realistic view of the regions' similarities and differences"</i></p>	6	<p>Main: [1 – 10].</p> <p>Additional: [12; 21; 23; 24; 26; 28]</p>
<p><i>Theme 8. The regional social development diagnostics methods in public administration</i></p>	<p><i>The topic of the seminar "Regional social development diagnostic methods in public administration":</i></p> <ol style="list-style-type: none"> 1. The information base for social development evaluation. 2. Stratification indicators and poverty indices. 3. Studying the dynamics of social change. 4. Organization of the expert poll. <p><i>Task 6. Analysis of urban employment.</i></p> <p><i>Task 7. Analysis of human social security.</i></p> <p><i>A case study on the theme "Evaluation of the level of state program implementation effectiveness".</i></p> <p><i>Working in small groups on the theme "Local social relations management"</i></p>	6	<p>Main: [1; 2; 6; 7; 9].</p> <p>Additional: [12; 20; 22; 25]</p>
Total hours		24	–

7. Independent work

Independent work of a student (IWS) is a form of the educational process in which a student performs the scheduled tasks independently under the methodical guidance of a teacher.

The purpose of the IWS is mastering the full curriculum and forming students' general and professional competences that play a significant role in the future professional qualifications of the top-level specialist.

The time allotted for individual work of full-time students is determined by the curriculum and makes 64 % (110 hours) of the total time allocated for studying the academic discipline (150 hours). The student should become an active participant in the learning process while executing individual work, learn to develop a conscious attitude to mastering the theoretical and practical knowledge, navigate freely in the information area, bear individual responsibility for the quality of his/her training.

IWS includes learning lecture materials; studying the recommended literature, basic terms and concepts of the discipline themes; preparation for practical training and seminars; preparing for presentations at seminars; in-depth learning of lectures on particular topics or issues; doing individual assignments (resolving individual and complex computational tasks) for the studied topic; writing essays on the given issues; search (selection) and review of the literary sources on the given problems of the academic discipline; analytical review of scientific publications; control of the students' personal knowledge with questions for self-assessment; preparation for test papers and other forms of current control, the module test (colloquium); systematisation of the materials studied.

7.1. Questions for self-assessment

Content module 1

The theoretical and methodological foundations of social development

Theme 1. The subject, method and tasks of the academic discipline

1. The sustainable development objectives of the Ukrainian social sphere.
2. The priorities of social development.

3. The methods of state regulation of social development.
4. State predicting social development.
5. The standards of social development.
6. The target comprehensive program of social development.
7. Indicators of sustainable social development of Ukraine.
8. Restructuring of social services.
9. The concept of the total welfare state.
10. The subjects of the social policy.
11. Strategic objectives of the social policy.
12. The task of the social policy.
13. The groups of social policy functions.
14. Conditions of optimizing the social policy.
15. Realization of the social policy conditions for human potential.
16. Society social security.
17. The steps of poverty reduction in the country.

Theme 2. Modernization of social relations

1. Social class relations.
2. Comparative principles of characteristic of productive forces.
3. The essence of stratification.
4. The determinants of socio-economic inequality.
5. The subject of industrial relations.
6. The essence of industrial relations.
7. State family policy.
8. Active socio-protective measures.
9. The elements of international standards of living.
10. The task of the social assistance.
11. Universal social assistance.
12. Private pension funds.

Theme 3. Theoretical and methodological approaches to social development analysis

1. The stimulants of human development.
2. The characteristics of the education level.
3. The coefficient of the income differentiation.
4. The education index.
5. The category of population.

6. Negative indicators of social development.
7. Indicators of population movement intensity.

Theme 4. Social development state policy

1. Ensuring human rights and quality of life guarantees.
2. The organizational measures of social protection.
3. Managing and maintaining culture.
4. The principles of international cultural cooperation.
5. The source of health care.
6. Improving the quality of health services.
7. The national model of health care.
8. The cultural revolution.
9. Types of health care.
10. Medical assistance.
11. Medical care.
12. Medical insurance.

Theme 5. Problems of formation of the Ukrainian common humanitarian space

1. The state humanitarian strategy.
2. Classification of criteria of human development.
3. The essence of the humanitarian society.
4. The conditions of formation of a common humanitarian space.
5. The role of humanitarian values in society.
6. The regulation of citizens' relations in the process of cooperation between public organizations and state.
7. The humanitarian audit indicators.
8. The objectives of state human programs.

Theme 6. Organizational development of social structures

1. Classification of social groups in Ukraine.
2. The elements of the social structure.
3. Transformation of property relations.
4. The social status and role in the social structure of society.
5. Social mobility.
6. The integrated administrative and legal regime of the social structure management.

Content module 2

Diagnosis of social development

Theme 7. Theoretical foundations of social development diagnosis

1. The universal scheme of social development.
2. The main criteria and indicators of social development.
3. The diagnostic criteria of social development.
4. Foreign experience of diagnostics of social development.
5. The quantitative aspect of social processes.
6. The conceptual foundations of social development.
7. Social development international standards.
8. The main factors of the positive or negative way of social development.
9. The requirements of social development indicators.
10. Analysis of the legal social development documents.
11. The determinants of evaluation of social processes.
12. Implementation details of the mechanism of the government social policy.
13. The methodological framework for implementation planning and forecasting to solve socio-economic development problems.
14. The aspects of human development.
15. Assessment of mobility in Ukraine.
16. The factors of the labor market development.
17. The system of social indicators.
18. System analysis of social processes.
19. Analysis of income and expenses in the society.
20. Subjective poverty.
21. The policy of "extraordinary measures".

Theme 8. The regional social development diagnostics methods in public administration

1. Methods of managing social relations at the social level.
2. The characteristics of social change.
3. Representing indicators of social development.
4. The indicators of urban employment.
5. Stratification and poverty indicators.
6. The individual social potential.
7. The social security rights.
8. Evaluation of the education policy.

7.2. Questions for independent work

Content module 1

The theoretical and methodological foundations of social development

Theme 1. The subject, method and tasks of the academic discipline

1. The concept of social development.
2. Characteristics of mandatory components of social policy.
3. The concept of sustainable development.
4. Characteristics of the components of social development.
5. Explain the main purpose of social development.
6. The main indicators of quality of life.
7. What are the tasks of state regulation of social development?
8. Expound the essence of the subject and object of social development.
9. Name and describe the main methods of social policy.
10. Characteristics of the ways to determine social development.
11. Name the stages of implementation of social policy.
12. The essence of the social justice.
13. Describe the strategic directions of social development.
14. Explain the principles of social policy.
15. What are the basic methods of social policy?
16. Define the concept of human potential of society.
17. Give a definition of social policy.
18. Give examples of the objects of social policy.
19. Name the tools of state regulation of social development.
20. Explain the purpose of social policy.
21. The role of social policy in a welfare state.
22. Characteristics of principles of social policy.
23. The goals of the current nature of social policy.
24. The task of short-, medium- and long-term forecasts in social policy.
25. Characteristics of conditions for effective implementation of social policy.
26. Define the concept of the democratization of social relations.
27. The essence of social relations.

Theme 2. Modernization of social relations

1. Define the concept of the status inconsistency.
2. Name and give examples of types of social relations.

3. Define the concept of the digital divide.
4. The essence of the middle class.
5. Characteristics of the middle class.
6. Give examples of social and labor relations.
7. Classification of functions of social institutions.
8. Explain the scientific substantiation and practical implementation of the principles of socio-class relations.
9. Give examples of problems of social policy in Ukraine.
10. Name the subjects of socio-labor relations.
11. Explain the mechanism of state regulation of socio-labor relations.
12. The essence of the quality of working life.
13. In your opinion, what are the positive effects of migration?
14. What is the difference between social protection and social security?
15. The role of basic social standards.
16. Classification of components of the cost of living.
17. What is the difference between social assistance and social security?
18. Define the concept of social services.
19. The essence of pensions.

Theme 3. Theoretical and methodological approaches to social development analysis

1. The essence of living wage.
2. Classification of social indicators.
3. Define the concept of the social structure.
4. Definition and practical implementation of nominal and real wages.
5. Give an example of the conditions of human development.
6. Define the concept of the human development index.
7. The concept of accounting of the human development index.
8. The concept of education.
9. Characteristics of the indicators of human development.
10. Name the main components of the human development index.
11. The regulation of the social structure.
12. Give a definition of objective poverty.
13. Explain the procedure for calculation of the depth of poverty.
14. The most common ways of labour market overall employment.
15. Explain the content of the literacy ratio.
16. Explain the poverty index.
17. Explain the content of the expected longevity index.

Theme 4. Social development state policy

1. Define the concept of state policy in the sphere of social protection.
2. The essence of social assistance.
3. Explain the difference between the social standards and social norms.
4. Classification of social services.
5. Define the concept of cultural policy.
6. Factors of influence on the health care reform in Ukraine.
7. Define the concept of social security.
8. Classification of services of the health care system.
9. Explain the relationship between culture structures.
10. The essence of the decent standard of living.
11. The definition and practical implementation of cultural policy.
12. The goal of cultural policy.
13. Classification of functions of cultural policies.
14. Positive and negative effects of the health system of Ukraine.
15. The concept of cultural goods.

Theme 5. Problems of formation of the Ukrainian common humanitarian space

1. Give a definition of human development.
2. The task of short-, medium- and long-term forecasts in the humanitarian policy.
3. Name the main objectives of human development.
4. The essence of the humanitarian policy.
5. Classification of components of humanitarian policy.
6. The prospects of humanitarian policy of Ukraine.
7. Define the principles of human development.
8. Give examples of the government humanitarian programs.
9. Give examples of the humanitarian components of public policy.
10. The essence of the humanities audit.
11. Characteristics of forms of interethnic interaction.
12. Explain the media influence on the formation of national consciousness.
13. Describe the humanitarian policy priorities.
14. Give an example of interethnic relations.
15. Characteristics of a multiethnic city.

Theme 6. Organizational development of social structures

1. The main levels of the social structure.
2. The concept of social groups.

3. Explain the types of social structures.
4. Classifiers of social groups in Ukraine.
5. The role of legal institutions in social development.
6. Explain the organizational development of the social structure.
7. Name the components of the social structure.
8. Name and describe the main types of social structures.
9. Expand on the content of social partnership.
10. Give an example of the destructive impact of social control on the socio-economic state of a country.

Content module 2

Diagnosis of social development

Theme 7. Theoretical foundations of social development diagnosis

1. Name and describe the elements of the evaluation mechanism of the state social policy.
2. Indicators of assessment of social development.
3. Characteristics of mandatory criteria of social diagnosis.
4. Define the concept of social diagnosis.
5. Give examples of a socially oriented state.
6. Name and describe the diagnostic features of social development.
7. The essence of the governance mechanism.
8. Classifiers of indexes used for the human development index in Ukraine.
9. Name and describe the socio-economic indicators of social development.
10. Groups of factors influencing the social development level.
11. The essence of the human development index.
12. Give examples of the income stratification of population.
13. The integral indicator of social and economic security of population.
14. Indicators that determine the index trouble.
15. The essence of the population welfare.
16. Methods of assessment of human poverty.
17. Main indicators of social development.
18. Components of social diagnosis.
19. Define the concept of the demographic development.
20. The main indicators used to assess the human poverty index.

Theme 8. The regional social development diagnostics methods in public administration

1. Define the concept of social monitoring.
2. Give the evaluation stages of social development.
3. Characteristics of the indicators of financing the social sectors.
4. Indicators influencing the regions' level and quality of life.
5. The essence of the population welfare.
6. Classifiers of adequate conditions for education level.
7. Give the order of social expertise.
8. Name the diagnostic features of regional social development.
9. The factors of life expectancy.
10. Explain the information base for regional social monitoring.
11. The national and regional social sector system in Ukraine.
12. Define the concept of the sustainable human development.
13. What are the priorities of social development at the level of administration units?

8. Individual consulting

Individual consulting is provided according to the schedule of individual work in the way of individual lessons, consultations, control and presentation of individual tasks, control and presentation of current module tasks et cetera.

The forms of organization of tutorials are the following:

- a) by the supervision over learning the theoretical material:
consultations: individual (question – answer) and group ones (considering typical examples and situations);
- b) by the supervision over the practical material comprehension:
- c) by the integrated assessment of mastering the discipline material:
personal defence of works.

9. Teaching methods

Teaching the academic discipline "Social Development" involves active and interactive methods of studies – problem lectures, mini-lectures, work in small groups, seminars, discussions, brainstorming, case method, presentation, the project work method (Table 9.1).

**Distribution of forms and methods enhancing the learning process
according to the themes of the academic discipline**

Theme	Practical application of the educational technologies
1	2
Content module 1. The theoretical and methodological foundations of social development	
<i>Theme 1. The subject, method and tasks of the academic discipline</i>	<i>A seminar-discussion on the theme "Ways to achieve the international social development indicators". A problem lecture on the theme "Society macroeconomic balance". Working in small groups on the theme "The social services restructuring network"</i>
<i>Theme 2. Modernization of social relations</i>	<i>A problem lecture on the theme "Strategic steps of the government policy as to the middle class formation". A seminar-discussion on the theme "Ways of reforming the labor market"</i>
<i>Theme 3. Theoretical and methodological approaches to social development analysis</i>	<i>A seminar on the theme "Ways of overcoming poverty in Ukraine". A problem lecture on the theme "The effectiveness of the education system"</i>
<i>Theme 4. Social development state policy</i>	<i>Working in small groups on the theme "The place of public organizations in the social security system development". A problem lecture on the theme "A strategic block for formatting and implementing the cultural policy". A seminar-discussion on the theme "Priority directions of the Ukrainian cultural development"</i>
<i>Theme 5. Problems of formation of the Ukrainian common humanitarian space</i>	<i>A seminar-discussion on the theme "Ukrainian priorities of human development". A problem lecture on the theme "Engaging citizens in the achievement of the objectives of public administration". Working in small groups on the theme "The aim of self-realization or actualization"</i>
<i>Theme 6. Organizational development of social structures</i>	<i>A seminar-discussion on the theme "Advantages and disadvantages of social partnership". A problem lecture on the theme "Administrative reform in Ukraine"</i>
Content module 2. Diagnosis of social development	
<i>Theme 7. Theoretical foundations of social development diagnosis</i>	<i>A seminar-discussion on the theme "Financing of human development". A case study on the theme "Prospects for dynamics and scripting society development".</i>

Table 9.1 (the end)

1	2
	<p><i>Working in small groups</i> on the theme "Information base of formation, realization and adjustment of regional social development".</p> <p><i>Working in small groups</i> on the theme "Evaluation of public authorities' structure".</p> <p>A case study on the theme "Political decisions necessary for balance and a realistic view of the regions' similarities and differences"</p>
<p><i>Theme 8. The regional social development diagnostics methods in public administration</i></p>	<p>A case study on the theme "Evaluation of the level of state program implementation effectiveness".</p> <p><i>Working in small groups</i> on the theme "Local social relations management"</p>

The basis different between active and interactive methods of studies on the one hand and traditional ones on the other hand are determined not only by the teaching technique, but also by high efficiency of the educational process which aims at: high motivation of students; practical usage of theoretical knowledge; increase of students' consciousness; bringing up the ability to make independent decisions; making a person capable for team work; contribution to social integration; acquisition of disputing skills; nurturing the ability to compromise.

A problem lecture is one of the most important elements of problem-based teaching of students. It provides, along with the consideration of primary lecture materials, setting and consideration of a range of controversial issues that have not been developed in science and are relevant to the theory and practice. The problem lecture features profound argumentation of the delivered material. It helps students to form independent creative thinking, teaches them cognitive skills. Students become participants in scientific inquiry and problem solving.

A seminar-discussion proposes exchange of views between participants concerning the present topic, and also develops thought, helps to form views and beliefs, cultivates the ability to formulate and express ideas, teaches to estimate suggestions of other people, takes a critical approach to one's own opinion.

A mini-lecture includes presentation of the educational material within a short period of time and is characterised by large capacity, complexity of

logical constructs, images, proofs and generalisations. It is usually held as a part of a research lesson. A mini-lecture differs from a full-length lecture by a much shorter duration. A mini-lecture usually lasts no more than 10 – 15 minutes and is used to convey concisely the new information to all students. A mini-lecture is often used as part of a coherent theme that expresses a full-length lecture and it is desirable not to bore the audience. Then the information is delivered consequently by several segments, with other forms and methods of teaching applied.

A presentation, making a speech to an audience, is used to represent particular achievements, performance of a report on the implementation of individual assignments, a project work. Presentations can be individual, such as one student's performance, and group ones, that include two or more students.

Working in small groups enables the teacher to structure practical and seminar studies in form and context, creates possibilities for participating of every student in work under the theme of study, provides forming personal qualities and experience of social relations.

Brainstorming is a method of solving urgent problems in undertime. Its idea is to express as many ideas as possible in a small interval of time, to discuss them and choose the right ones.

10. Methods of assessment

The system evaluating the competences received by a student takes into account classes which include lectures, seminars, practical studies and performing independent work according to the syllabus of the academic discipline. Evaluation of the student's competences is carried out on the cumulative 100-point system. According to the Provisional Regulations "On the Procedure of the Assessment of Students' Performance via the Accumulative Score-Rating System" approved by S. Kuznets KhNUE, control measures include:

current control exercised over the semester during lectures, practical lessons, seminars and assessed with the number of points (maximum is 100 points; minimum, allowing students to pass the final test, is 60 points);

module control performed on the basis of current control during the respective module and aiming at an integrated assessment of the student's performance after studying the logically completed part of the discipline – the content module;

final/semester control performed in the form of a final test, according to the schedule of the educational process.

Current control over this discipline is conducted in the following forms:

active work at lectures;

active participation in performing practical tasks;

active participation in the discussion and presentation of materials at seminars;

defence of an integrated calculation project (consisting of relatively independent practical problems (presented in Table 6.1) and including a coherent assessment of the tourism industry in selected countries and prospects of a particular type of tourism or visiting certain tourist sites);

an essay on a given theme (included in the individual work within the scope of preparation for the seminars; the content is determined by the discussion of lecture materials, as a rule, students can suggest a topic that most appeals to them);

current testing;

a written test paper;

an individual oral quiz.

Module control over the discipline is held with a written test paper.

The procedure for current control. The assessment of students' knowledge at seminars and practical lessons and performance of individual tasks is based on the following criteria:

understanding, the level of learning the theory and methodology of the examined problems;

the level of learning the facts concerning the academic discipline;

acquaintance with the recommended and up-to-date literature, Internet sources on the given questions;

the ability to combine theory with practice when solving real problems, performing tasks, making calculations for individual work and collective disputes;

logic, structure, style of representation of material in written works and oral presentations, the ability to defend one's own position, to generalize information and draw conclusions;

arithmetical correctness of the complex calculation project.

The maximal possible score is given if every task performed by a student or his/her verbal answer meets all the noted requirements. Absence of any constituent reduces the mark by a proper number of points. When estimating

individual tasks, the quality, independence and timeliness of presenting the performed tasks to the lecturer (according to the schedule of the educational process) are taken into consideration. If some of the requirements are not met, the mark can be levelled down.

An oral quiz is conducted two times per semester. The written test is held 2 times per semester and includes practical tasks of different complexity levels according to the themes of content modules. The total score for writing the control module consists of the accumulated points for all tasks that are rounded to the integer number by the mathematical rules. The maximum score that a student can receive for all tasks equals 5, including:

1 point for the theoretical problem:

0.5 points for drawing the input-output model;

0.5 points for an explanation of the principles of filling in the input-output table and substantiation of its practical use;

2 points for the heuristic task:

0.5 points for definition of satellite accounts;

0.5 points for grounding the selection of the objects of economic activity that will report under this system;

0.5 points for an explanation of the calculation system of reporting indicators;

0.5 points for highlighting the difference between the use of satellite accounts and input-output linkages;

2 points for the practical calculation problem:

0.5 points for correct calculation;

0.5 points for an explanation of the principles of using the Guidelines;

0.5 points for correct calculation of the total income of the national economy of Ukraine according to the methodology;

0.5 points for correct calculation of the total income of the national economy of Ukraine using the satellite accounts.

Evaluation criteria for a student's individual work. The general criteria for the evaluation of out-of-class independent work are:

the depth and strength of knowledge;

the level of thinking;

the ability to systematize knowledge on certain themes, to make informed decisions;

mastery of the categorical apparatus;

skills and techniques in solving practical problems;

the ability to find the necessary information, perform its classification and processing;

self-realisation at practical lessons and seminars.

The criteria for evaluating structural and logical chapters of the complex calculation project are:

the ability to conduct critical and independent assessment of certain issues;

the ability to explain alternative views and the personal opinion, position on certain problematic issues;

application of analytical approaches;

quality and clarity of reasons presented;

logic, structuring and validity of conclusions concerning specific statistical indicators;

independence of work;

literacy;

using methods of comparison, grouping, summarizing concepts and phenomena;

design.

The order of the final control on the academic discipline. The final control of knowledge and competences of students is carried out on the basis of the semester examination. An examination card covers the syllabus and provides for the assessment of the mastery of knowledge and competences of students.

The objective of the examination is to test the student's understanding of the syllabus material in general, logic and interconnections between different sections, the ability to creatively use the gained knowledge, the ability to formulate their attitude to some problems and so on. In terms of implementation of the competence approach the exam assesses the level of mastering the competences stipulated by the qualification requirements. Each paper consists of 5 practical tasks that involve solving typical professional issues on the spot and can diagnose the level of the theoretical knowledge and the level of students' competence on the educational discipline.

An examination card includes two stereotypical, two diagnostic and one heuristic task that are assessed in accordance with the Provisional Regulations "On the Procedure of the Assessment of Students' Performance via the Accumulative Score-Rating System" at S. Kuznets KhNUE.

A student who for valid reasons, did not have an opportunity to participate in this form of control i.e. didn't pass the content module has the

right to complete it within two weeks after returning to training on the order of the Dean of the Faculty before the deadline.

The student may not be allowed to take the exam if the number of points obtained during the current control and the module control according to the content module during the semester has not reached 35 points. After the exams the Dean of the Faculty shall give an order to lift the academic debt. In due time the student should get the scoring points.

A student can get a credit for the academic discipline if the total score obtained by the results of the final/semester performance control, equals to or is more than 60 points. The minimum number of points for the current and modular control during the semester is 35 and the minimum possible number of points gained at the exam is 25.

The result of the semester exam is assessed (the maximum number is 40 points, the minimum number acceptable is 25 points) and put in the appropriate column of the examination list "Grade Report".

The evaluation of the discipline is calculated based on the points got at the exam and the points got during the current control according to the cumulative rating system.

The overall result in points per semester (60 or more points is passed, 59 or less points is failed) is entered in the "Grade Report ". In the case of less than 60 points the student should take a test after the exam in the period appointed by the Dean, but no later than two weeks after the beginning of the semester. In the case of regaining less than 60 points the Dean of the Faculty appoints a Board of three teachers led by the Head of the Department and defines the term for resitting the examination, then a decision is made in accordance with the applicable Law: if it is "passed", the student continues to study the curriculum, and if it is "failed", then the Dean of the Faculty offers the student a re-study of the academic discipline during the next academic period by himself.

An examination paper consists of five tasks: three stereotypical, a diagnostic and a heuristic tasks that determine the level of Master's mastery of professional competences on the analysis of social development, assessment of social policy of the official authority and the rule of law and discipline in social services by means of compliance and business ethics using the techniques of settling conflicts, the use of knowledge on the rights and duties of civil servants, principles of social development.

A sample examination paper

S. Kuznets Kharkiv National University of Economics

Educational Qualification "Master"

Speciality 8.15010008 "Public Administration"

Semester I

Academic discipline "Social Development"

Paper No.1

Task 1. Determine the index of growth (decline) in real income per capita. Household expenditure on the purchase of goods, fees and charges in 2015 totalled 14 532 1 billion. In 2016, consumption will increase by 1.2 times. The price index for goods and services before 2015 had been 3.4. The population in 2015 was 44.73 million. In 2016, the population is expected to decrease by 6.05 %.

Task 2. On the basis of data given in Table 1 calculate the following indicators by year: the index of life expectancy; the index of the acquired level of education; the human development index.

Table 1

The initial data for the quality of life indicators

Years	Life expectancy, years	Literacy of the adult population, %	Combined share of students, %	Index of real GDP per capita
2014	69.2	97.0	72.1	0.321
2015	72.7	98.0	85.2	0.298

Task 3. Calculate the quality of the life index and make conclusions as to the impact of some of its components in dynamics. The initial data for calculation are given in Tables 2 and 3.

Table 2

The initial data for the calculation of the health index and the consumption index

Years	Life expectancy, years	Time off sick, years	Time of disability, years	The volume of private consumption for the year	The standard of personal use per year
2014	69.2	0.1345	4.4563	3 560.7	2 900
2015	72.7	0.1678	5.2382	4 238.2	3 250

Table 3

The initial data for calculation of the education index

Years	The number of graduates, 9th grade	The number of graduates, 11th class	The number of graduates from vocational schools	The number of graduates from colleges	The number of graduates from higher educational institutions
2014	1 353	567	340	235	547
2015	1 430	590	387	196	625
Time to study	9.0	11.0	12.0	13.5	17

Task 4. Calculate the employment and dismissal ratio if you know that during the year 2.3 % of the working-age population were employed. Working-age population of the country is 25 324 608 people in the base year, which is 2.7 % more than in the accounting year. Job losses totalled 5.6 % of the working-age population. In the base year, the number of the employed population was 12 678 people, which is 2.5 % less than in the accounting year.

Task 5. Calculate the monthly and yearly cost of living and the food package cost for the working people. The initial data for the calculation are given in the Table 4.

Table 4

The initial data for calculating cost of living and the food package cost for the working person

Food	Unit price	The minimum level of consumption in physical terms per year, kg
1	2	3
Bread and bakery products	10.2	123.4
Potatoes	6.7	95
Vegetables	25.0	110
Fruit and berries	57.2	64
Sugar	16.7	24
Confectionery	128.7	13

Table 4 (the end)

1	2	3
Butter	35.4	5
Oil	28.3	8
Eggs, pieces	3.0	220
Milk and dairy products	27,0	150
Meat and meat products	85,3	53
Fish and seafood	97,5	13

The proportion of cost of a set of non-food products is 68 %. The proportion of expenditure on domestic, municipal, transportation and other services is 25 % of the non-product package in the month. The cost of compulsory state insurance totals 15 % of all food and non-food products.

Adopted by the Department of Public Administration and Regional Economics of S. Kuznets KhNUE.

Protocol No. 11 of 30 March, 2016.

Head of the Department of Public
Administration and
Regional Economics

Doctor of Science in Economics,
Professor, Gavkalova N. L.

Examiner

Gruzd M. V.

The total score for the exam consists of the total score for the performance of all the tasks that are rounded to the whole number with the rules of mathematics.

The algorithm for solving each problem involves certain steps that differ in their complexity, laboriousness and importance when solving the problem. Therefore, specific tasks and stages of solving them are assessed separately from each other as follows:

Task 1 (2.5 points):

1 point for a correct description of a social development model;

1 point for the full list and description of the principles of governance that are the basis for social development;

0.5 point for drawing valid conclusions.

Task 2 (5 points):

2 points for a correct description of a social interaction model;

2 points for a detailed analysis of the characteristics of social development in the world;

1 point for the reasonableness of social interaction issues.

Task 3 (7.5 points):

3 points for a correct description of social structure;

3 points for a detailed analysis of the situation with reference to the characteristics of the country where the human index is used;

1.5 points for a reasoned opinion on the use of a definite model of social interaction in Ukraine.

Task 4 (10 points):

4 points for the task with the use of necessary knowledge and skills provided by the curriculum;

2 points for a correct description of a situation;

2.5 points for comments concerning the application of the aforementioned instruments of trouble-shooting being analyzed;

1 point for logical sequence of analysis;

0.5 points for cleanliness of the analysis of the situation.

Task 5 (15 points):

3 points for the task with the use of the necessary knowledge and skills provided by the curriculum;

3 points for a correct description of the relationship of society and state administration in the specified situation;

3 points for any explanation on the use of social development indices in the situation being analyzed;

2.5 points for logical sequence of the situation analysis;

2 points for argumentation and sound conclusions.

1.5 points for cleanliness of the situation analysis.

11. The scores a student can obtain

The system of evaluation of professional competences formed by full-time students is presented in Table 11.1.

Table 11.1

The system of evaluation of the formed professional competences

Professional competences		Training week	Hours	Forms of study			Competence evaluation	
							Forms of control	Max. score
Content module 1. The theoretical and methodological foundations of social development								37
1	2	3	4	5	6	7	8	9
SD 1	The ability to understand the social development peculiarities and define social development priorities using state regulation instruments adhering social justice	1	CW	2	Lecture	<i>Theme 1.</i> The subject, method and tasks of the academic discipline	Work at the lecture	0.5
				2	Seminar	<i>The seminar-discussion</i> on the theme "Ways to achieve the international social development indicators"	Active participation in the seminar-discussion	0.5
			IWS	8	Preparation for the lesson	Search, selection and reviewing the literature on the given theme	–	0.5
	The ability to rationally and critically analyse, evaluate the socio-class relation system. Formation of skills in using the tools of effective regulation of social interaction	2	CW	2	Lecture	<i>Theme 2.</i> Modernization of social relations	Work at the lecture	0.5
				2	Practical lesson	<i>Task 1.</i> Analysis of the demographic situation in Ukraine	Active participation in the seminar. Presentation work in a small group	1
			IWS	7	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking homework	2
	The ability to identify the factors that affect human development and analyze main social indicators	3	CW	2	Lecture	<i>Theme 3.</i> Theoretical and methodological approaches to social development analysis	Work at the lecture	0.5
				2	Seminar	<i>A seminar</i> on the theme "Ways of overcoming poverty in Ukraine"	Active participation in the seminar	2
				2	Practical lesson	<i>Task 2.</i> Analysis of the regions' human development	Active participation in carrying out practical tasks	0.5

Table 11.1 (continuation)

1	2	3	4	5	6	7	8	9
SD 1	The ability to ground, plan and evaluate the effectiveness of state policy of social development and improvement of the level and quality of life	4	IWS	7	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme. Preparing a presentation on the theme: "Mechanism of the state economic policy realization"	Checking the presentation	2
			CW	2	Lecture	<i>Theme 4. Social development state policy</i>	Work at the lecture	0.5
				2	Seminar	<i>A seminar on the theme "Social development state policy": A seminar-discussion on the theme "Priority directions of the Ukrainian cultural development"</i>	Active participation in the seminar	2.5
			IWS	7	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme. Preparation of the presentation on the theme: "Economic system as an object of cultural development"	Checking the presentation	3
	The ability to use advantages of national consciousness and choose specific means and instruments for proper implementation of the humanitarian policy	5	CW	2	Lecture	<i>Theme 5. Problems of formation of the Ukrainian common humanitarian space</i>	Work at the lecture	0.5
				2	Seminar	<i>A seminar-discussion on the theme "Ukrainian priorities of human development"</i>	Express-test	2
			IWS	8	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	2
	The ability to identify the optimal ways and directions of social structures organizational development by creating the appropriate legislation	6	CW	2	Lecture	<i>Theme 6. Organizational development of social structures</i>	Work at the lecture	0.5
				2	Seminar	<i>A seminar-discussion on the theme "Advantages and disadvantages of social partnership"</i>	Active participation in carrying out practical tasks	6
			IWS	7	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	10

Table 11.1 (continuation)

1	2	3	4	5	6	7	8	9
SD 2	Content module 2. Diagnosis of social development							23
	The ability to carry out social diagnosis through the use of socio-economic indicators of social development. The ability to analyse the processes of the population income level stratification	9	CW	2	Lecture	<i>Theme 7. Theoretical foundations of social development diagnosis</i>	Work at the lecture	1
				1	Seminar	<i>A seminar-discussion on the theme "Financing human development"</i>	Active participation in the seminar	1
				6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	1
			2	Practical lesson	<i>Task 3. Analysis of the welfare. Task 4. Analysis of the minimum consumer budget</i>	Active participation in carrying out practical tasks	0.5	
			6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking homework	1	
			2	Practical lesson	<i>Task 5. Analysis of the population living conditions and the level of health</i>	Active participation in carrying out practical tasks	0.5	
		11	IWS	6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	3
			CW	2	Practical lesson	<i>A case study on the theme "Prospects of dynamics and scripting society development"</i>	Active participation in carrying out practical tasks	0.5
		13	CW	6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	1
				2	Practical lesson	<i>Task 6. Analysis of urban employment</i>	Active participation in carrying out practical tasks	1
			IWS	6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	1
		The ability to carry out social monitoring to examine social development and formation of preconditions for demographic development	13	CW	2	Lecture	<i>Theme 8. The regional social development diagnostics methods in public administration</i>	Work at the lecture
	2				Practical lesson	<i>Task 6. Analysis of urban employment</i>	Active participation in carrying out practical tasks	1
IWS	6			Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	1	

Table 11.1 (the end)

1	2	3	4	5	6	7	8	9
		15	CW	2	Practical lesson	Task 7. Analysis of human social security	Active participation in carrying out practical tasks	10
			IWS	6	Preparation for the lesson	Search, selection and reviewing of the literature on the given theme	Checking the homework	2
Exams			CW	2	Exam consultation	Solving practical problems on various topics that make up total control	Final control	40
				2	Exam	Examination card tasks		
			IWS	10	Preparation for the exam	Revision of the content modules material		
Total hours				150	Total scores for the academic discipline			100
including								
<i>class work</i>				40	26 %	<i>current control</i>		60.00
<i>independent work</i>				110	74 %	<i>final control</i>		40.00

The maximal score that a student can accumulate during a week, the forms and methods of training are given in Table 11.2.

Table 11.2

Distribution of points by weeks

Academic weeks			Lectures	Practical lessons	Tasks by themes (home work)	Individual oral quiz	Report	Presentation	Competence-oriented tasks	Written tests	Total sum
Content module 1	Theme 1	week 1	1	2	2						5
	Theme 2										
	Theme 3	week 3	1	3	2			3	2		11
	Theme 4										
	Theme 5	week 5	0.5	1	1				2		4.5
	Theme 6	week 7	0.5	1	1	2		2		10	16.5
Content module 2	Theme 7	week 9	1	1	1			3	2		8
		week 11									
	Theme 8	week 13	1	1	1	2				10	15
		week 15									
			5	9	8	4		8	6	20	60

The maximal score that a student can accumulate for a theme, the forms and methods of training are given in Table 11.3.

Table 11.3

Distribution of points by themes

Theme		Lectures	Practical lessons	Tasks by themes (home work)	Individual oral quiz	Report	Presentation	Competence-oriented tasks	Written tests	Total sum
SD 1	<i>Theme 1.</i> The subject, method and tasks of the academic discipline	0.5	1							
	<i>Theme 2.</i> Modernization of social relations	0.5	1	2						
	<i>Theme 3.</i> Theoretical and methodological approaches to social development analysis	0.5	1	1				2		
	<i>Theme 4.</i> Social development state policy	0.5	2	1			3			
	<i>Theme 5.</i> Problems of formation of the Ukrainian common humanitarian space	0.5	1	1				2		
	<i>Theme 6.</i> Organizational development of social structures	0.5	1	1	2		2			
								10	37	
SD 2	<i>Theme 7.</i> Theoretical foundations of social development diagnosis	1	1	1			3	2		
	<i>Theme 8.</i> The regional social development diagnostic methods in public administration	1	1	1	2		2			
								10	23	
Total		5	9	8	4		8	6	20	60

The final mark for the academic discipline is based on the Provisional Regulations "On the Procedure of the Assessment of Students' Performance via the Accumulative Score-Rating System" approved by S. Kuznets KhNUE and is converted into the final ECTS score (Table 11.4). Scores on this scale are entered in the "Register of the Academic Performance", the student's individual education plan and other academic documents.

Scores: the national and ECTS scales

Total score for all tasks	ECTS score	The assessment according to the national scale	
		For an exam, term project (paper), training	For a final test
90 – 100	A	excellent	passed
82 – 89	B	good	
74 – 81	C		
64 – 73	D	satisfactory	
60 – 63	E		
35 – 59	FX	unsatisfactory	failed
1 – 34	F		

12. Recommended reading**12.1. Main**

1. Безтелесна Л. І. Управління людським розвитком та його фінансове забезпечення в Україні : оцінка та перспективи / Л. І. Безтелесна : монографія. – Рівне : НУВГП, 2009. – 361 с.

2. Гавриленко І. М. Соціальний розвиток : навч. посіб. / І. М. Гавриленко, П. В. Мельник, М. П. Недюха. Київ : Знання, 2001. – 484 с.

3. Гончарова С. Ю. Соціальна політика : [навчальний посібник] / С. Ю. Гончарова, І. П. Отенко ; Харк. держ. екон. ун-т. – Харків : ХДЕУ, 2003. – 198 с.

4. Малімон В. І. Соціальна і гуманітарна політика : навчальний посібник / В. І. Малімон. – Івано-Франківськ : Місто НВ, 2012. – 352 с.

5. Регіональне управління : інноваційний підхід : навч. посіб. для студ. вищ. навч. закл. / С. М. Бутко, М. П. Зеленська, О. О. Зеленський та ін. ; за заг. ред. докт. екон. наук, проф. М. П. Бутка. – Київ : Знання України, 2006. – 560 с. – Бібліогр. : С. 528–554.

6. Стеченко Д. М. Управління регіональним розвитком : навч. посіб. / Д. М. Стеченко. – Київ : Вища школа, 2000. – 223 с.

7. Социальная политика региона: теория и практика : учебное пособие / под. ред. И. С. Скворцова. – Москва : КНОРУС, 2010. – 270 с.

8. Управління розвитком регіону : навчальний посібник / Т. П. Мирнова, О. П. Добровольська, А. Ф. Процай та ін. – Київ : Центр навчальної літератури, 2006. – 328 с.

9. Шевчук П. Соціальна політика : навчальний посібник / П. Шевчук. – 2-ге вид. Львів : Світ, 2005. – 400 с.

12.2. Additional

10. Гриненко А. М. Соціальна політика : навч.-метод. посіб. для самост. вивч. дисципліни / А. М. Гриненко. – Київ : КНЕУ, 2003. – 309 с.

11. Данилишин Б. Соціальна безпека – підґрунтя сталого розвитку / Б. Данилишин, В. Куценко // Вісник НАН України. – 2010. – № 1. – С. 20–28.

12. Денисова И. П. Социальная политика : учебник / И. П. Денисова, Л. Р. Клиновенко. – Москва : Феникс, 2009. – 352 с.

13. Діагностика соціального розвитку регіону : наук. розробка / авт. кол. : З. Б. Балабаєва, С. В. Овчаренко, І. Л. Росколотько та ін. – Київ : НАДУ, 2010. – 40 с.

14. Європейська Соціальна Хартія (переглянута) від 03.05.1996 р. (ETS № 163). – Київ : Фенікс, 2004. – 38 с.

15. Завіновська Г. Т. Економіка праці : навч. посібник / Г. Т. Завіновська. – Київ : КНЕУ, 2003. – 300 с.

16. Зінченко С. М. Управління соціальним розвитком як особливий вид управлінської діяльності / С. М. Зінченко // Вісник НАДУ. – 2005. – № 3. – С. 156–161.

17. Зотова О. Ю. Основы безопасности личности и общества / О. Ю. Зотова, Ю. П. Зинченко. – Москва : Издательство Академии повышения квалификации и переподготовки работников образования, 2010. – 290 с.

18. Колот А. М. Соціально-трудо́ві відносини : теорія та практика регулювання : монографія / А. М. Колот. – Київ : КНЕУ, 2003. – 232 с.

19. Мельниченко О. А. Підвищення рівня та якості життя населення : механізм державного регулювання : [монографія] / О. А. Мельниченко. – Харків : Вид-во ХарРІНАДУ Магістр, 2008. – 232 с.

20. Москаленко Н. О. Економіка праці в організації : навчальний посібник / Н. О. Москаленко, І. П. Отенко. – Харків : Вид. ХНЕУ, 2006. – 228 с.

21. Пархоменко В. П. Соціальні послуги як об'єкт управління органів місцевого самоврядування / О. О. Казанська, В. П. Пархоменко // Держава та регіони. – 2008. – № 1. – С. 85–88.

22. Семигіна Т. В. Порівняльна соціальна політика : [навч. посіб.] / Т. В. Семигіна ; Міжрегіональна академія управління персоналом. – Київ : МАУП, 2005. – 276 с.

23. Соціальний захист населення України : навч. посіб. / І. Ф. Гнибіденко, М. В. Кравченко, О. М. Коваль та ін. ; за заг. ред. В. М. Вакуленко, М. К. Орлатого. – Київ : Вид-во НАДУ, 2010. – 212 с.

24. Фаренік С. А. Управління соціальними процесами : побудова та реалізація соціальних моделей : монографія / С. А. Фаренік. – Київ : Вид-во УАДУ, 2003. – 368 с.

25. Шевчук П. І. Соціальна політика / П. І. Шевчук : навч. посіб. – Львів : Світ, 2005. – 400 с.

26. Ягодка А. Г. Соціальна інфраструктура і політика : навч.-метод. посіб. для самост. вивчення дисципліни / А. Г. Ягодка. – Київ : КНЕУ, 2002. – 232 с.

12.3 Information resources

27. Офіційний сайт Верховної Ради України [Електронний ресурс]. – Режим доступу : <http://www.portal.rada.gov.ua>.

28. Офіційний сайт державного агентства України з інвестицій та розвитку [Електронний ресурс]. – Режим доступу : <http://in.ukrproject.gov.ua>.

29. Офіційний сайт державного комітету статистики України [Електронний ресурс]. – Режим доступу : <http://www.ukrstat.gov.ua>.

30. Офіційний сайт Міністерства економічного розвитку і торгівлі України [Електронний ресурс]. – Режим доступу : <http://www.me.gov.ua>.

31. Офіційний сайт Міністерства фінансів України [Електронний ресурс]. – Режим доступу : <http://www.minfin.gov.ua>.

Annexes

Annex A

Table A.1

The structure of the components of the professional competences on the academic discipline "Social Development" according to the National Qualifications Framework of Ukraine

The components of a competence formed under the theme	Minimal experience	Knowledge	Skills	Communication	Autonomy and responsibility
1	2	3	4	5	6
Theme 1. The subject, method and tasks of the academic discipline					
The ability to understand the social development peculiarities and define social development priorities using state regulation instruments adhering social justice	The essence of the social policy and classification of subjects of social policy. Basic instruments of social policy and social mechanisms of state regulation at different socio-economic levels	Knowledge of the essence, principles, objects and tools of social state policy; knowledge of international parameters and basic strategic directions of social development, social justice and efficiency	The ability to identify main problems of society and social trends, means of social policy implementation at the regional and state level	The ability to work in a team with other students to discuss strategic directions of social development	The ability to take the initiative and formulate principles of basic issues of social development; take responsibility for developing proposals aiming to achieve macro-economic balance in the social type of society
Theme 2. Modernization of social relations					
The ability to analyse and evaluate the socio-class relations system rationally and critically. Formation of skills in the use of the tools of effective regulation of social interaction	The essence of the features of social interaction. Types of behavior. Basic provisions of social policy in the sphere of socio-class relations	Knowledge of the social division of labor inequalities; knowledge of basic component of the social structure; knowledge of the main directions of modernization of social relations	The ability to identify factors influencing social inequalities and calculate basic social indicators. Estimating different methods of calculating the human development index	The ability to select social norms and rules in cooperation with other students to form their own position to determine the impact of society social institutions	The ability to take responsibility for making individual and collective decisions, to evaluate socio-class relations

Table A.1 (continuation)

1	2	3	4	5	6
Theme 3. Theoretical and methodological approaches to social development analysis					
The ability to identify factors that affect the human development and analyze main social indicators	The difference between human development and social development. Basic conditions of human development. Basic index analysis of the demographic situation of the country	Knowledge of the nature of social relations and basic components of the social interaction mechanism; knowledge of the process of historical development of social structures; knowledge of the methodological foundations of human development calculation	The ability to calculate basic social indicators characterizing social development. Evaluating the effectiveness of social structure	The ability to establish effective communication in the group to evaluate basic social indicators and justify effective state regulation areas of human development	The ability to take responsibility for the consequences of calculating basic social indicators in assessing the effectiveness of social development state regulation
Theme 4. Social development state policy					
The ability to ground, plan and evaluate the effectiveness of state policy of social development and improve the level and quality of life	The essence of the public policy of social development. Basic characteristics of social policy in the social protection, culture and health sphere	Knowledge of the fundamental features of social assistance and social services; knowledge of factors affecting the health status	The ability to evaluate the social development policy effectiveness to improve the level and quality of life	The ability to work in a team to develop proposals and activities of administrative decisions of state social policy aimed at personality development	The ability to take the initiative in making decisions on social development policy problems
Theme 5. Problems of formation of the Ukrainian common humanitarian space					
The ability to use advantages of national consciousness and choose the specific means and instruments for proper implementation of humanitarian policy	The essence of the concept of human development, principles and functions of human development. Basic requirements for the human development state program. Procedure of public humanities programs. The essence of the national identity and manifestations of national identity	Knowledge of the human development characteristics and humanitarian policies aimed at the development of society; knowledge of national priorities of humanitarian development	The ability to identify factors that affect the spiritual unity in a multiethnic country. Establishing models of humanitarian policy using humanitarian audit	Presenting the results of the interethnic interaction model in a multiethnic city. The ability to group interaction in the process of determining the government program effects in the humanitarian field	The ability to take the initiative and formulate their own position to study ways of increasing the efficiency of humanitarian policy and formation of common humanitarian space

Table A.1 (the end)

1	2	3	4	5	6
Theme 6. Organizational development of social structures					
The ability to identify the optimal ways and directions of organizational development of social structures by creating the appropriate legislation	The essence of the level of social structure; the nature of social partnership institutions; basic principles of effective social partnership	Knowledge of the composition and characteristics of social structures; knowledge of the basic tools of social structure interaction; knowledge of the social groups in the country	The ability to determine the social status and role in the society. Explaining comparative analysis of institutional change	The ability to interact in a group in the process of finding out the provisions of the comprehensive administrative and legal regime of social structure management	The ability to take responsibility for the consequences of management decisions on institutional transformation and organizational development of directions of social structures
Theme 7. Theoretical foundations of social development diagnosis					
The ability to carry out the social diagnosis through the use of socio-economic indicators of social development. The ability to analyse the processes of income level stratification of the population	The definition of diagnosis and basic diagnosis principles; the essence of the state social development formation and implementation; basic mechanisms of state social policy	Knowledge of the basic stages of the diagnosis of social phenomena; knowledge of features and methodical bases of social development diagnostics; knowledge of the socially oriented management of society development	The ability to form priority goals and directions of regional social development realization. Determining methodological tools to define dynamics and prospects for creating society	The ability to present the results of social diagnosis using socio-economic indicators of social development	The ability to take responsibility for the precise identification of basic issues of social development at the national and regional level
Theme 8. The regional social development diagnostic methods in public administration					
The ability to carry out social monitoring to examine social development and formation of preconditions for demographic development	The essence of social diagnosis; the nature and types of the basic tools of interaction of social structures; the essence of social monitoring and social expertise	Knowledge of the technology management decisions in the social sphere; knowledge of the content of social policy basic programs	The ability to justify management decisions in the social sphere, use diagnostic methods of social development	The ability to work in a team and implement proposals and measures of social development on the basis of social expertise and social monitoring of state social development	The ability to independently make effective management decisions and be responsible for the adequacy of proposals on the improvement of the life quality of basic manifestation of social development

Contents

Introduction.....	3
1. Description of the academic discipline	4
2. The goal and the tasks of the academic discipline	4
3. The contents of the academic discipline	8
4. The structure of the academic discipline	11
5. The plan of seminars	13
6. The plan of practical studies	13
7. Independent work	17
7.1. Questions for self-assessment.....	17
7.2. Questions for independent work	21
8. Individual consulting	25
9. Teaching methods	25
10. Methods of assessment	28
11. The scores a student can obtain	36
12. Recommended reading.....	42
12.1. Main	42
12.2. Additional.....	43
12.3 Information resources	44
Annexes	45

НАВЧАЛЬНЕ ВИДАННЯ

**Робоча програма
навчальної дисципліни
"СОЦІАЛЬНИЙ РОЗВИТОК"
для студентів спеціальності
8.15010008 "Публічне адміністрування"
всіх форм навчання**

Самостійне електронне текстове мережеве видання

Укладач **Грузд** Марина Володимирівна

Відповідальний за видання *Н. Л. Гавкалова*

Редактор *З. В. Зобова*

Коректор *З. В. Зобова*

Подано тематичний план навчальної дисципліни та її зміст за модулями й темами. Вміщено плани лекцій, практичних та семінарських занять, матеріали щодо закріплення знань (завдання для самостійної роботи, контрольні запитання), критерії оцінювання знань студентів, професійні компетентності, якими повинен володіти студент після вивчення дисципліни.

Рекомендовано для студентів спеціальності 8.15010008 "Публічне адміністрування" всіх форм навчання.

План 2016 р. Поз. № 212 ЕВ. Обсяг 49 с.

Видавець і виготовлювач – ХНЕУ ім. С. Кузнеця, 61166, м. Харків, просп. Науки, 9-А

*Свідоцтво про внесення суб'єкта видавничої справи до Державного реєстру
ДК № 4853 від 20.02.2015 р.*